

# STRUCTURES THAT SUPPORT AND ENHANCE APPLECROSS PRIMARY SCHOOL 2023

Applecross Primary is a dynamic learning community where members work collaboratively to assist children to reach their potential.



## BOARD MEMBERS

<b>Parent Representatives:</b>	Ryan Keys (Chair) Craig Bloxham, Sanchia Dashlooty, Geoff Kirk, Caroline Mansour, Tom Shaw, Alex Tegg
<b>Community Representative:</b>	Appointed as needed
<b>School Representatives:</b>	Bea Bouska (Principal), Orla King, Judith James Sally Spiers (Secretary)

The Board works within the Department of Education's relevant legislation and regulations;

### The Board approves:

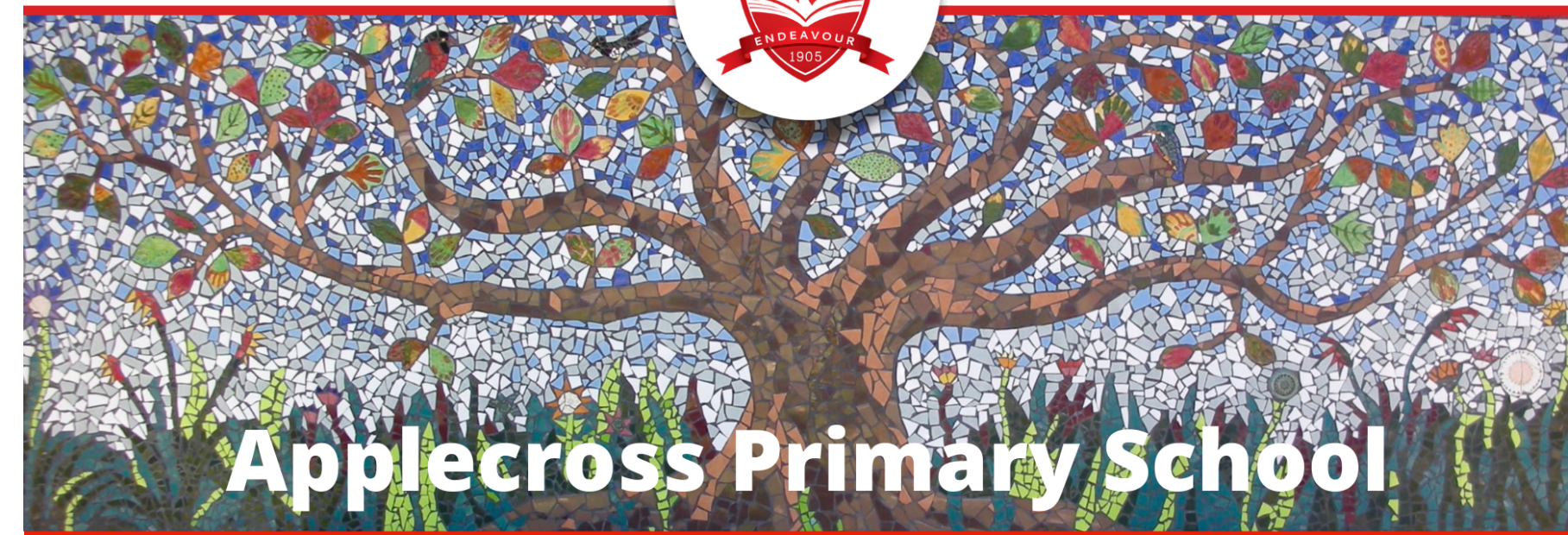
- voluntary school contributions (charges) payable by parents/guardians for materials, services and facilities;
- fees for optional programs such as excursions and incursions;
- booklist (or equivalent) items that school requests students to have for personal use;
- sponsorship and advertising agreements; and
- the dress code for students in consultation with students, staff, parents/guardians.

### Role of School Board members:

- Parent members of the School Board bring their experience as parents at the school and the views and context of the wider school community to School Board meetings;
- Community members bring wider perspectives, particular skills and expertise to the School Board. They may have business, accounting, building, or other skills that the school is looking for at that time; and
- Department of Education employees bring their educational expertise to School Board meetings.

### The School Board does not:

- manage the day to day running of the school;
- discuss individual issues relating to teachers, staff or parents – these are the responsibility of the Principal;
- represent specific interest groups, or permit special interests to dominate the agenda of the Board;
- intervene in the educational instruction of students; or
- performance manage the Principal or any other staff member.



## SCHOOL ADMINISTRATION

<b>Principal:</b>	Bea Bouska
<b>Deputy Principals:</b>	Louis Shepherd, Judith James
<b>Manager Corporate Services:</b>	Lisa Mackay

### The Principal is responsible for:

- the educational leadership, operation and management of the school;
- delivering education programs that meet the needs of students and are in accordance with requirements of the Curriculum Council Act 1997;
- ensuring the safety and welfare of students on school premises, and away from the school premises but on school activities, so far as can be done reasonably;
- is accountable for ensuring appropriate standards of academic and non-academic achievement;
- is accountable for ensuring that there is an effective Business Plan that outlines the long term strategic planning required to achieve the student achievement improvement targets;
- articulating how the financial and human resources will be used to deliver the education program;
- developing a workforce plan encompassing future needs; and
- compliance with all legislation.

### Portfolios:

Responsible for the educational leadership, management and operation of:

- Kindy/Pre-Primary: Judith James
- Years 1-2: Judith James
- Years 3-6: Louis Shepherd / Bea Bouska

### Additional Portfolios:

- Students at Educational Risk & Learning Support: Judith James
- Information, Communications & Technology: Louis Shepherd
- Organisation & Management of day-to-day Operations: Bea Bouska
- Financial Management: Lisa Mackay
- Human Resources Management: Lisa Mackay

### Staff at Applecross Primary School:

- Administration
- Teachers
- Education Assistants – Mainstream & Special Needs
- Library Officer
- School Psychologist
- Chaplain
- ICT Support
- Cleaners & Gardeners



## P&C REPRESENTATIVES & COMMITTEE LEADS

<b>President:</b>	Linda Czajka
<b>Vice-President/Communications:</b>	Asta Morton
<b>Secretary:</b>	Magda Chilli
<b>Treasurer:</b>	Emma Chamberlain
<b>Class Parent Liaison:</b>	<b>P&amp;C</b> Asta Morton <b>APS</b> Judith James
<b>Fundraising &amp; Events:</b>	P&C Executive
<b>Canteen:</b>	Jessica Cole
<b>Book Club:</b>	Yuki Paull

### The objectives of a P&C Association are to promote the interests of the school through:

- cooperation between parents, teachers, students and members of the general community;
- assisting in the provision of resources, facilities and amenities for the school or schools; and
- the fostering of community interest in educational matters.