

EXECUTIVE MEETING MINUTES

Applecross Primary School
 Parents and Citizens Association (Inc.)
 25 July, 2017 @7pm

		Action
1.	Meeting Commenced at 7:05pm, with a tour of the new Science Lab	
2.	Present and Apologies	
2.1	<u>Present</u> Kim Guelfi, Kate Petersen, Sarah Graf, Anne Gardner, Sanchia Dashlooty, Katrina Alilovic, Mia Hagbro-Tedeschi, Naina Pereira, Matt Batson,	
2.2	<u>Apologies</u> None	
3.	Minutes from Previous Exec Meeting - Confirmed by Sanchia , seconded by Kate	
4.	Business Arising None	
5.	Correspondence Two letters received: 1 x WASCA General Meeting & nominations for canteen volunteers – Excellence in Volunteering 1 x WACSSO Annual Conference	
6.	Standing Committee Reports	
6.1	President Affiliated with WACSSO – payment up to date Lapathon – over \$15,000 raised. Announcement of prize winners at Assembly on Thursday 27/7/17 Winners: the classroom teacher will decide the prize for their class Room 9 all money returned first Room 13 (\$1009.60 raised) most amount raised	

6.2	Principal	
	Kim delivered report	
	Science Room update	
	Enrolments – in the next month will begin to shape the structure of classes etc	
	First 5 weeks of 4 th term – Kim on leave	
	Funds required for Science Lab and annual recurring costs	SG
6.3	Vice President/Communications	
	Facebook numbers up to 207 members	
	Art Extravaganza – underway, with 8 local artists who are starting now. Idea floated for funds to go towards payment of new kiln. Agreement reached by unanimous vote in favour of funds being directed towards kiln for art room.	
	Art Expo – displays from City of Melville	
	Ask Lisa about using the school's eftpos machine	KP
	Sanchia raised option of bank transfer being possible on the night Pre-pay to P&C account or bring cash are other options to pay for at work on the night.	
	Square previously researched but it was not compatible. To be looked into to check if anything has changed.	SG
	Silver Cent Frenzy – buckets to be collected at 9am on Friday.	
	Sanchia, Mia, Sarah, Katrina volunteered to collect containers and go to CBA to bank. Note to be kept of individual classes funds raised. Prize to be announced at the next assembly. Containers to be returned to storage in box which Kate will give to Sanchia.	SD, MHT, SG, KA
6.4	Treasurer	
	See attached report.	
	Lapathon biggest fundraiser of the year Money will be received from Hendriks for photos – but they are typically late. Last year's revenue hasn't been received as yet. To be followed up \$450 annual fees for P&C received \$500 needed for canteen bank account which was allocated from P&C account Cheque to be signed tonight for Science Lab funds Unallocated funds – approximately \$10,000	SG

6.5	Canteen	
	9 people offered to help on canteen committee. Need to arrange an initial meeting. Recommendations to be brought back to P&C Committee	AG
	Ardross PS have outsourced their canteen to Sensations Good Grocer chef is also interested in speaking about what is possible	
	Not heard back from City of Melville as yet to confirm what requirements are	
	No complaints received about lack of canteen service since closure. Sponsorship board – needs decision made about the future of the Board as it is connected to Canteen.	
6.6	Clothing Boutique	
	Clothing boutique re-opens second week of Term 3 Insurance been paid to cover \$30000 of stock Worker's Comp claim ongoing, Michelle to investigate a school jumper as a uniform option for 2018 Sanchia commented that the School Board is looking to establish a uniform committee Michelle looking into the contract arrangements with existing provider	
6.7	Safety House	
	Safety House Week in term 3 27 Safety Houses in Applecross Discussion around promotion of the service provided and asking if any other families would like to offer their house as a Safety House	
6.8	Additional Associates i.e. Scholastic Book Club, Banking, Dad's Club, Entertainment Books	
	Lisa Cleary's children not attending APS from 2018 so will need to have a new volunteer for Scholastic Books School banking – commission to date this year \$535.87 For the same period in 2016 the amount was \$334.45 Entertainment books – will do one last call to advertise for	
7	General Business	
	Board – Sanchia asked if we would like to have a standing report from the Board at each meeting. Decided to keep as General Business	
	Term 3 events Silver Cent Frenzy Father's Day Athletics Carnival Edudance Safety House Week	
	Father's day stall – organised	
	Edudance – last week of Term 3 Anne spoken to stage and sound provider Anne, Sanchia and Katrina to organise as a group	AG/SD/ KA

	<p>Doing set up and pack up ourselves saved around \$1000 Sell tickets \$10 for adults, kids free – covers stage & sound Volunteers required to make the night a success Peter and Louis (teachers) to be asked to help on bbqs Meeting next week</p>	<p>SD SD</p>
	<p>Welcome to Country – look into an Aboriginal dance group to perform and conduct the Welcome to Country</p> <p>BBQ's – Mia reported on findings Recommended purchase of 2 bbqs from BBQ's Galore - \$1600</p> <p>Sports Carnival – Friday, main event Usually have a cupcake stall – agreed to run cupcake stall again Hair spray colours – investigate purchase of faction colours Zinc Volunteers for Hairspray and Zinc Coffee van – a provider needs to be arranged Need to liaise with Mr Rijnhart about arrangements Roster for cupcakes stall. Sanchia to liaise with Sarah to share the emails etc distributed to classes</p> <p>Safety House Week Co-ordinator- Admin Co-ordinator – on the day Helpers on the day</p> <p>Request from Mr Rijnhart</p> <p>Kids Choice selection books First term books all ready to go 26 books ordered Successful first round Announcement to be made at Assembly by Principal List of names and books to be given to Kate to put out on Facebook</p> <p>Kate requested that those organising events produce copy for communications and hand to her at least one week prior to the event.</p> <p>Naina discussed Shell community group grants of \$500 Decided to request funding for books for the library and complete application form</p> <p>Sarah to chase up funding grant application to Bankwest</p>	<p>KG</p> <p>MHT</p> <p>KP</p> <p>SD/SG</p> <p>SD</p> <p>SG</p>
	<p>Next Meeting 29 August 2017 @ 7pm.</p> <p>Close of Meeting 9:00 pm</p>	