



ATTENDEES:

Chair: Sanchia Dashlooty SD

Principal: Kim Guelfi KG

Staff Representative Members: Jude James JJ; Orla King OK

Parent Representative Members: Christina Batson CB, Craig Bloxham CX, Ryan Keys RK, Geoff Kirk GK, Adrian Lim AL, Vikas Sehgal VS, Ross Stuart RS

Invited Guest Speakers: WA Department of Education (DOE): Colin Brandis - Manager Strategic Asset Planning and Yash Sanghavi – Principal Demographic Consultant; and **BYOD Program:** Deputy Principal - Louis Shepherd and Year 4 Teacher - Lindsey Allen

1	WELCOME	
1.1	Opening and welcome Meeting opened by Chair at 6.30pm	
1.2	Apologies Daniel Ballard DB	
1.3	Confirmation of Agenda Agenda confirmed	
1.4	Conflicts of Interest All present agreed no conflict and confirmed that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting Agenda.	
1.5	Correspondence None	
2	MINUTES OF PREVIOUS MEETING	
2.1	Review of previous meeting Minutes	
2.2	Actions arising KG organised guest speakers presenting Demographics update (Item 3.1) tonight	
2.3	Minutes endorsed, signed and returned for filing.	
3	BOARD UPDATES & INFORMATION	
3.1	<p>Demographics Colin Brandis, DOE Manager of Strategic Asset Planning team, and Yash Sanghavi, Principal Demographic Consultant, presented very thorough report to Board on projections and procedures used for assessing student demand / projections to prepare for management of future enrolment pressures.</p> <ul style="list-style-type: none"> Data collected from multiple internal and external sources – census, annual house survey results, student address data, principal’s projections for following year, local info from schools district office; and external sources eg Department of Planning’s Perth & Peel @3.5m Report; WA Tomorrow forecasts, local government authority statistics, Landgate, Nearmaps. Constantly updating and making assumptions. If trend shows increased projected numbers, then we look for all possible solutions to manage growth. High density developments such as Canning Bridge/Canning Highway are taken into account and included in projected numbers which have been accurate to date. CB/YS advised that they would consider ‘going up’ now if increase in numbers necessitated this. Board were satisfied with strategies available to manage growth of school and agreed that their presentation was useful as this is an issue that community often bring up. High on our agenda and low on theirs. Board will continue to actively monitor. 	
3.2	<p>BYOD Presentation Deputy Principal, Louis Shepherd (Year 3-6 curriculum leader and manager of computer infrastructure across school) and Year 4 teacher, Lindsey Allen (digital technologies coordinator) presented update to Board on BYOD iPad program.</p> <ul style="list-style-type: none"> Program implemented in Year 4 this year and being extended to both Years 4 and 5 in 2021. Program has proved to be very successful. Lindsey presented examples of where and how students have used iPads this year, with outcomes. Level of engagement has been excellent and allowed development of vast range of skills. One to one device allows for more personalisation and response. Idea is for students to have their own, but classrooms have additional iPads for students who are not able to bring own device. Year 4 2021 parents are invited to information session, and information available on school’s website. 	
4	PRINCIPAL’S UPDATES/APPROVALS	
4.1	<p>Workforce Planning 2021</p> <ul style="list-style-type: none"> KG advised 582 students predicted in 2021. Looking at 23 classes in 2021. Consistent with Department projections. About 80 of our families living outside of intake area and all originally lived within catchment area. Able to cap Kindy as non-compulsory attendance. If we have 65 applicants, we have to turn away 5. Overseas and interstate movement will have dropped but even with COVID this year, numbers have still increased from 570 to 585 In process of interviewing to select applicants that can then be appointed from teaching pool next year. <p>Board noted workforce planning for 2021</p>	

4.2	<p>Finance/Budget Update</p> <ul style="list-style-type: none"> Budget healthy. Information sent out for feedback/questions prior to meeting tonight. One enquiry received. Schools given compensation regarding spend of 96% within allotted time as not all planned programs able to go ahead because of COVID-19 restrictions. On other hand Voluntary Contributions have been less than normal – strategy from government not to allow follow up of unpaid contributions during COVID-19 restrictions. Looking at spending somewhere between 85-95% of our budget this year. 	
4.3	<p>2021 Booklists</p> <ul style="list-style-type: none"> Quotes received from 3 different suppliers. Ziggies Educational Supplies most favourable, so contract will continue. 2020/2021 Cost comparison presented to Board indicating some cost increases across year levels. Teaching staff asked to submit requests for 2021 – a few pushed back in attempt to minimise cost increases for parents. Some year level costs (Pre Primary and Year 3) have increased – few additional items as learning changes, and product requests eg headsets and whiteboards changed to improve quality / functionality. These items should last longer when properly cared for and be available to reuse in following school year. JJ Not always easy for parents to know what items will be returned at end of year – teachers will try to communicate this to parents. <p>Board reviewed and unanimously approved 2021 Personal Use Items (Booklists)</p> <p>2021 Voluntary Contributions and Charges</p> <ul style="list-style-type: none"> Schedule indicates maximum amount that can be expected for student in each year level. Voluntary Contributions to stay the same as last year. P&C Contributions changed from \$50 to \$60. This contribution has not changed in last five years. Normally very good uptake on Fees & Charges – COVID-19 has affected this, but following up now. <p>Board reviewed and unanimously approved 2021 Voluntary Contributions and Charges</p>	
4.4	<p>Business Plan Update</p> <ul style="list-style-type: none"> KG requested feedback from Board at last meeting. Extensive conversations with Staff since then on our priorities going forward. Overwhelming feedback that we need to focus on wellbeing for students. Self-esteem. Protective behaviours. Resilience. Play-based learning to continue and work on providing balance between direct instruction and enquiry based learning. Getting very close to final format. Included acknowledgement of Aboriginal history. Next pupil free day to be spent analysing literacy and numeracy data collected which will allow us to build programs to address. Will bring back to Board in Term 4 for further discussion. 	KG
4.5	<p>School Community Survey</p> <ul style="list-style-type: none"> Mandated to survey parents, staff and Year 5 and 6 students every second year. Will be sending out link to parent survey online as in previous years, and feedback results at next meeting. 	KD/SD
4.6	<p>OshClub Before/After School Care Proposal</p> <ul style="list-style-type: none"> Tightly controlled process – OshClub pay school for renting facilities. Contract ends this year. Have decided to stay with current provider as: <ul style="list-style-type: none"> there have been no complaints with service; school is happy with current provider; and have received good offer from OshClub to continue service. <p>Board noted OshClub to continue as Before/After School Care providers</p>	
5	UPDATES / REPORTS	
5.1	<p>School Board Effectiveness Survey</p> <ul style="list-style-type: none"> Every year Board completes survey on own effectiveness. SD will send out link in Week 1 of Term 4 to complete Survey, and report results at next meeting. 	SD
5.2	<p>Uniform Sub Committee</p> <ul style="list-style-type: none"> Unable to meet. Will update soon as meeting is feasible. 	
5.3	<p>P&C Update</p> <ul style="list-style-type: none"> SD attended last meeting. Various events and fundraisers on the go – Father’s Day Stall, Athletics Carnival cupcakes etc. Some events still unconfirmed due to COVID. Hoping to go ahead with school Disco in Term 4. All funds raised going towards outdoor classroom projects. 	
6	NEXT MEETING & CLOSE	
6.1	Next meeting in Week 5 of Term 4 – Tues 10 November @ 6.30pm in Library May consider having end-of-year Dinner after usual welcome/farewell dinner in Term 1 cancelled due to COVID-19. RS to advise.	RS
6.2	Meeting closed at 9pm	

Approved and Signed by Sanchia Dashlooty, School Board Chair