



ATTENDEES:

Chair: Sanchia Dashlouty **SD**

Principal: Kim Guelfi **KG**

Staff Representative Members: Louis Shepherd **LS**, Leniette Zalsman **LZ**

Parent Representative Members:

Daniel Ballard **DB**, Ryan Keys **RK**, Christina Batson **CB**, Sherelle Howitt **SH**, Vikas Sehgal **VS**, Richard Gardner **RG**

1	Welcome	
1.1	Opening and welcome Meeting opened by Chair at 6.30pm.	
1.2	Apologies Adrian Lim AL , Shah Mackie SM	
1.3	Confirmation of Agenda Agenda confirmed	
1.4	Conflicts of Interest All present agreed no conflict and confirmed that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting Agenda.	
1.5	Correspondence None	
2	Minutes of previous meeting	
2.1	Review of previous meeting Minutes Typo – change 'out' to 'our'	SS
2.2	Actions arising None	
2.3	Minutes endorsed and SD to sign once typo corrected	
3	Board Approvals & Information	
3.1	Complaints Management Policy (Raising a Concern with Us) <ul style="list-style-type: none"> • Board supported development of document at previous meeting. • Policy taken back to staff who are happy with content. • Now bringing back to Board for final review and approval. • RK Suggested expanding DOTT in Rationale. Nuance of 'neglect' in third paragraph. Consider different wording. Board approved 'Raising a Concern with Us' Policy and Procedures	
3.2	Student Behaviour Policy Update <ul style="list-style-type: none"> • Government minister has now stipulated all schools need to include in content of behaviour plan reference to 'good standing'. • Now included in both guidelines and policy of expected student behaviour. KG Year 6 students would understand concept (covered in Year 5 leadership training). • No further comments or feedback. Board noted update to Student Behaviour Policies	
3.3	Projected School Numbers and Workforce Planning for 2020 <ul style="list-style-type: none"> • Large number of students in K/PP now affecting lower primary. Considered going to 22 classes at start of this year but would not have worked due to distribution across year levels. • Will not work for 2020 though and have to go to extra classroom. • Not due to rapid growth – where numbers are in the year levels that necessitates extra class. • Have put out request to families to advise if leaving to assist planning. • Not possible to confirm final class structures until start of year. Board noted workforce planning for 2020	
3.4	Bring your own Device <ul style="list-style-type: none"> • LS discussed BYOD (iPad) program being phased in at Applecross. • Initially starting in Year 4 allowing device to be utilised for number of years (in Years 5&6). • There has been complete rebuild of Technology syllabus - Scratching, coding etc. now included in curriculum to equip students for technology that will be used in the future. 	

	<ul style="list-style-type: none"> To ensure full benefit to students and for teachers to use and teach effectively we require tools in class going forward. School provides technology where possible. School devices currently being used all of the time. Have to be booked out and not always available/sufficient charge etc. Now going into partnership with parents to provide device through BYOD program. Not compulsory – still will have school provided devices but are rapidly getting into situation where this is becoming quite restrictive. More of a natural transition between home and school. Supporting and training teachers and lot of work done on policies, training, safety etc. Cost to parents indicated on 2020 Voluntary Contributions and Charges Schedule – unlikely it will be as much as stated but have to put down maximum figure for year. Have negotiated offer with education supplier and narrowed down specific apps required. <i>Apple Classroom</i> will be used to restrict and control access to apps, websites etc. Supported by School/ Student Code of Conduct. Year 3 Parents will be invited to attend two information meetings Will be used across curriculum. 	
3-5	<p>2020 Booklists</p> <ul style="list-style-type: none"> Teaching staff have gone through and confirmed needs for next year. Approved at Finance Committee Meeting this morning. Contract with Ziggies continues this year. Cost comparison presented to Board indicating minor cost increases and savings across year levels. <p>Personal Items Booklists for 2020 reviewed and approved by Board</p> <p>2020 Voluntary Contributions and Charges</p> <ul style="list-style-type: none"> Prediction of maximum amount that can be expected at each year level. Voluntary & P&C Contributions to remain same as this year. Most increases around transport – bus hire etc. Lisa surveyed parents on preferred payment of Contributions and Charges after trialling new system (PAYG) this year. Useful feedback. Majority have requested return to upfront payment system. Permission forms still digital. <p>2020 Voluntary Contributions and Charges reviewed and approved by Board</p>	
4	Updates and Review of Performance	
4.1	<p>Budget Update</p> <ul style="list-style-type: none"> Budget Update shared. Budget on course (96% spend). Balance to be spent on upgrading school facilities – paint windows, fix sandpits, long jump, Oval playground 	
4.2	<p>School Board Effectiveness Survey</p> <ul style="list-style-type: none"> Need to complete this year's Survey - if anyone would like to make any changes to survey completed last year, please let SD know. SD requested that all members complete Survey. Good opportunity for all to comment on anything. 	RG/SD
5	Reports	
5.1	<p>Uniform Sub Committee Report</p> <ul style="list-style-type: none"> Committee set up and had first meeting. SD, Kate Petersen from P&C and Anne Gardner who has been working with Michelle Davey over last few years present. Will meet first week of term to discuss any issues, investigate possible new items. 	
5.2	<p>P&C Update</p> <ul style="list-style-type: none"> Few issues around Canteen being ironed out. Friday morning recess going very well. Biggest challenge always about getting help. Specific year levels being nominated to volunteer for a term. Momentum around support of undercover going very well. 	
6	Next Meeting & Close	
6.1	<p>Next meeting</p> <ul style="list-style-type: none"> Week 5, Term 4 2019 	
6.2	<p>Close of Meeting Meeting closed at 8.20pm</p>	

Signed
Sanchia Dashlooty, School Board Chair
12 November 2019