



ATTENDEES:

Chair: Sanchia Dashlooty SD

Principal: Kim Guelfi KG

Staff Representative Members: Jude James JJ; Orla King OK

Parent Representative Members: Christina Batson CB, Craig Bloxham CX, Ryan Keys RK, Geoff Kirk GK, Adrian Lim AL, Vikas Sehgal VS, Ross Stuart RS

1	WELCOME	
1.1	Opening and welcome Meeting opened by Chair at 6.30pm	
1.2	Apologies Daniel Ballard DB (unwell)	
1.3	Confirmation of Agenda Agenda confirmed	
1.4	Conflicts of Interest All present agreed no conflict and confirmed that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting Agenda	
1.5	Correspondence Invitations to Graduation. SD mentioned restrictions to numbers in undercover area for graduating student's families. Seats are reserved and if no longer able to, please advise.	
2	MINUTES OF PREVIOUS MEETING	
2.1	Review of previous meeting Minutes <ul style="list-style-type: none"> "3.1 No concerns over management of future growth at Applecross Primary" – clarify that this was according to Department demographers. Amend Minutes to note that Board were satisfied with strategies available to manage growth of school and agreed that their presentation was useful as this is an issue that community often bring up. High on our agenda and low on theirs. Board will continue to actively monitor. 	SS
2.2	Actions arising <ul style="list-style-type: none"> Board Effectiveness Survey – on Agenda for discussion tonight RS Board dinner – date suggested not ideal – Year 6 parent function. Will email message around to find best date. 	RS
2.3	Minutes be signed and returned for filing once above amendments made.	SS SD
3	PRINCIPAL'S UPDATES	
3.1	Performance Data KG presented Student Performance Data Report (emailed to members for pre-reading); <ul style="list-style-type: none"> As previously discussed – would normally report on NAPLAN data now – have used other instruments to assess literacy and numeracy in absence of this year's NAPLAN testing; Report covered all school level testing areas: PM Benchmark; Schonnell; ACER; Brightpath to gather data across curriculum; My school data (NAPLAN data across Australia used from 2019 used to show standards of achievement of students at Applecross); Process allowed us to glean results and use these to plan priority areas for 2021. 	
3.2	Business Plan Format Update <ul style="list-style-type: none"> Board confirmed format of document at previous Meeting. Now need members to confirm, after additional info gathered tonight, the four focus areas planned for 2021-2023 Business Plan so that document can be finalised and put in place from next year. <p>Business Plan 2021-2023 format and focus areas discussed, considered and supported by all Board Members present</p>	
3.3	Workforce Planning for 2021 Update KG presented predicted numbers / class groups for next year as well as anticipated staffing (permanent; fixed term; leave allocations) Student numbers indicate additional classroom required in 2021. The Board noted workforce planning update for 2021	
3.4	Budget Update <ul style="list-style-type: none"> Finance committee meeting tomorrow morning. Budget update was emailed to all members a week ago, so presume no questions. Advised by Department of Education to stop asking for contributions and charges. Can send reminders now - response has been good since being allowed to request again; Healthy budget as result of COVID – not being able to spend. Normal 96% expenditure exempted Draft budgets for next year prepared. <p>The Board noted these Budget updates</p>	

4	BOARD APPROVALS AND INFORMATION	
4.1	<p>Pupil Free Days 2021 Board sanctioned pupil free days for 2021 as follows:</p> <ul style="list-style-type: none"> Thursday 28 January 2021- Mandatory Friday 29 January 2021 – Mandatory Monday 19 April - Beginning Term 2 - PD – Play/Enquiry Based Learning Tuesday 8 June - After WA Day holiday - PD – Wellbeing Monday 11 October - Beginning Term 4 - PD – TBA Friday 17 December - Last day of year - School planning 	
4.2	<p>Results of School Board Effectiveness Survey</p> <ul style="list-style-type: none"> Using Survey tool appears to be best way to access data even though lengthy. Unfortunately, not every person completed – 75% only. Missed opportunity to send feedback now unfortunately not available. Roles responsibilities, direction of board, comments always useful. After noting results of School Board Survey SD asked for any feedback. Comment around allocating time to each Agenda item – as done for corporate boards. Can see that might be useful, however more relaxed meeting where everyone gets to have their say works for collaboration and discussion. 	
4.3	<p>Results of School Community Surveys</p> <ul style="list-style-type: none"> Mandatory survey of parents, staff, and Year 5 & 6 students. Link went out on app with reminder prior to closing date. Overwhelmingly positive. Couple of interesting points in comments. Staff survey results were very positive – more than previous years. Parent survey results: <ul style="list-style-type: none"> overall positive from good spread across all year levels. student behaviour well managed? 14% disagree. Behaviour policy – parents often not aware of consequences of behaviour handed out to that child – we don't share what these are with other parties. Student survey results: <ul style="list-style-type: none"> interesting comments around managing emotions – Over 96% feel like they belong; 16% didn't feel that they could go to a teacher if worried or upset. Need to try to establish why this is the case. Possibly not enough time; privacy; age a big factor. Don't want to be seen to be talking to teacher. Part of protective behaviours – should have 5 people you can go to talk to. Another reason we have Wellbeing as target area in our future planning. <p>Board noted 2020 Community Survey Results</p>	
4.4	<p>2021 School Board Structure</p> <ul style="list-style-type: none"> Next year – five positions up for review. SD will be stepping down. Any amongst you who would consider taking on board chair role? If anyone has questions, please contact SD. Happy to include in preparations for T1 board. Worked to get good balance and representation on board. More women representation available? Some gentle encouragement when talking to community. 	<p>ALL</p> <p>SD</p>
5	UPDATES / REPORTS	
5.1	<p>Uniform Sub Committee</p> <ul style="list-style-type: none"> Still not met. CB will attempt to set up meet. Looking at new supplier. Interschool uniform – sports shirt – considered part of the uniform? Already existed – Derek Rijnhart requested variation to school football jumper. Board meant to approve school uniform? Should this have come through the Board? 	CB
5.2	<p>P&C Update</p> <ul style="list-style-type: none"> Incredibly busy and very successful fundraising year regardless of challenges. Funds raised going towards outdoor classroom. Spring event very successful – raised over \$1,700. Lovely way of bringing everyone together. Schools disco tickets on sale from next week. 	
6	OTHER BUSINESS, CLOSE and NEXT MEETING	
	<p>RK mentioned fantastic job with interschool sport – fantastic results, resilience. Students congratulating one another. Work done around ethics of sport, sharing, cooperation noticeable.</p> <p>RK COVID protocols – various comments – other schools having greater access– part of community discussions – KG confirmed that we have not altered our position – take direction according to government policy. 2 sq meter distancing can't be maintained if parents are allowed on veranda. Soon as restrictions change – so will we. Important to avoid complacency and maintain line. SD independent/private schools changed policies earlier than government schools which caused confusion and lot of extra work for us.</p> <p>Next meeting in Week 5 of Term 1 – Tues 3 March</p> <p>RS dinner – Tuesday 1st – date confirmed – will advise venue.</p> <p>Meeting closed at 8.30pm</p>	RS