

GENERAL MEETING MINUTES  
 Applecross Primary School  
 Parents and Citizens Association (Inc.)  
 10<sup>th</sup> September 2019 @7pm

1.	<b>Meeting commences 7.10pm</b>	
2.	<b>Present and Apologies</b> Present: MB, IE, KP, JH, DL & KG Apologies: SG & TD	
3.	<b>Minutes from Previous Meeting</b> Minutes were confirmed by KP.	
4.	<b>Business Arising</b>	
4.1	<b>Father's Day stall report</b> Total profit of \$3557.90. Feedback from the school community has been positive. An additional \$94 was spent during the week on more gifts and choc/lollies to add to the gifts leftover from last year that weren't selling making the total spent; \$1757.10 All leftover gifts (16 from Father's Day and 18 from Mother's Day), wrapping paper, tape and decorations have been recorded and placed in the P&C store. After 2 years of running it, TD is stepping down so that fresh blood with new ideas can have their turn at running the stalls. Sarah and Charlie Bayliss would like to take over and TD will liaise with them The P&C acknowledges that TD has done a really good job of running the stalls the last two years and are very appreciative of her time and efforts.	TD
4.2	<b>Canteen recess update</b> Approx \$3,500 has been raised over the two terms. Another \$500-\$600 is expected from pizza lunches at Friday's athletics carnival. Recess prep and service has been going really well and the new volunteer system is working. MT will not be continuing on for T4 as she is looking for paid work. IE to follow up on finding a replacement and if need be, the canteen will close for T4 and reopen in 2020. The P&C acknowledges MT's success at reopening the canteen and managing it all through T2 and T3. It has been an exceptional effort.	IE
4.3	<b>Canteen lunch update</b> T3 lunch orders have been going well with 140-170 orders per week. The new roster system of having 4 fixed volunteers taking turns and one vacancy on the roster to be filled by the classes means that there is always someone on that is clear on how it is run and what to do if a hiccup arises.	TD
4.4	<b>Lap-a-thon update</b> Approximately \$16,000 raised and no more money has since come in. KP happy to run it next year.	KP
4.5	<b>Entertainment Book update</b> Approximately 25 books are still outstanding and we are slowly chasing up on them.	DL
4.6	<b>Jeans4Genes day</b> Total raised was \$445.85 and general feedback from the school community was that it was nice to support other causes as well. It should be noted that we need to consider other on going school events	DL

4.7	<p>and check with specialist teachers as well that dress up days don't disrupt lessons when scheduling them in.</p> <p><b>Athletics Carnival update</b>  MT has the canteen pizzas all organised for the day.  KP will be managing the hair/zinc and SD has all her bakers/volunteers lined up for the day.  Pharmacy 777 has donated all the zinc Sarah's mom has donated all the hairspray. The P&amp;C appreciate their support.  There was a misunderstanding between a parent interested in running a stall on the day and the P&amp;C. KP and JH have since resolved the issue.  If parents have fundraising events/ideas that they would like to organise, they need to put it into writing and/or bring it up at a P&amp;C meeting for approval.</p>	JH/KP
5.	<p><b>Correspondence</b></p> <p>Payment reminders to be passed on to SG.</p>	
6	<p><b>Standing Committee Reports</b></p>	
6.1	<p><b>President</b>  WACSSO certificate until June 2020 has been received.</p>	MB
6.2	<p><b>Principal</b>  Please refer to attached document.</p>	KG
6.3	<p><b>Vice President/Communications</b>  Communications and updates for Term 3 have been going well.</p>	JH
6.4	<p><b>Treasurer</b>  Currently we have \$33K in funds.  MB proposed the P&amp;C funds the upgrade of the audio, visual and lighting equipment and stage curtains of the undercover area. Current funds will be used and the school will cover the shortfall initially. When the P&amp;C has more funds, they will reimburse the school.  All voting members at the meeting voted yes.</p>	SG
7.	<p><b>Additional Standing Agenda Items</b></p>	
7.1	<p><b>School Board</b>  There have been a number of updated policies, please refer to school board minutes for more information.</p>	
7.2	<p><b>Clothing Boutique</b>  Quiet term and AG has been doing stock take.</p>	KP
7.3	<p><b>Banking Update</b>  Nil</p>	
7.4	<p><b>Scholastic Book Club</b>  Issue 5 summary:  Total sales value - \$1518  Total Scholastic Rewards this issue - \$304  Total Scholastic Rewards overall - \$894  AB will be stepping down as book club coordinator at the end of 2019. She will be available to do a handover either Issue 8 2019 or Issue 1 2020.  The P&amp;C will put a call out for volunteers soon.</p>	
8	<p><b>New Business arising</b></p>	
8.1	<p><b>End of year event – Christmas Quiz</b>  Potential dates dependent on venue availability are 1, 2, 8 or 9/11.  Current venue proposal is the Palmyra Rugby Club. Alcohol is served on site for a fee. KP to call venue ASAP to check on availability as well as whether patrons are allowed to bring in their own food.  Tickets are to be sold at \$25/person and it includes entry and a raffle ticket.  Items to be organised – Emcee/Quizmaster, person to come up with the questions, potential games, silent auction items</p>	MB

	Person in charge is MB	
	Next meeting is on the 22 <sup>nd</sup> of October 2019	
	<b>Meeting closed approx. 8.55pm</b>	