

GENERAL MEETING AGENDA
 Applecross Primary School
 Parents and Citizens Association (Inc.)
 22nd October 2019 @7pm

1.	Meeting commences	
2.	Present and Apologies Present: MB, TD, RT, KG, JH, Louisa and SD	
3.	Minutes from Previous Meeting Minutes were confirmed by TD	
4.	Business Arising	
4.1	Canteen recess update TD confirmed Friday Recess was cancelled. There has been plenty of volunteers to help, however, no one has volunteered to run Friday Recess. There is an overdue notice for Council Fees – Registration of the canteen. (This was later confirmed that it had been paid) A request for volunteers to run the canteen has been sent. One person showed interest but subsequently withdrew. SD will liaise with Michele in the uniform shop to see if she would be interested in running Recess. Melville volunteer group to also be considered. MB states a form would need to be completed with the request. This will be considered at the next meeting.	IE
4.2	Canteen lunch update Monday orders are approximately 60-70. Wednesday orders are approximately 90-100. The new roster system of having 4 fixed volunteers is working well, however, all 4 current volunteers will be finishing at the end of the year as their children are leaving the school. The role of online canteen lunch manager and roster coordinator will need to be filled if the online ordering system is to continue. Position vacant advertisement to be submitted by JH.	TD
4.3	Entertainment Book update No update provided, however Louisa was very positive about the way it worked this year.	DL
4.4	Christmas Quiz night update Approx 30 bookings so far. Only a limited amount of prizes has been secured at this stage. Suggestions to contact local businesses for donations. MB aware and will arrange this. RT is MC for the night.	MB
5.	Correspondence Payment reminders to be passed on to SG by RT via email. WASCA Registration Fee of \$90 to be paid.	
6	Standing Committee Reports	
6.1	President No issues of note raised.	MB
6.2	Principal Please refer to attached document.	KG
6.3	Vice President/Communications No issues of note raised.	JH
6.4	Treasurer (SG via email) Revenue of \$1,878 from the sports carnival. Payment of \$33K to the school for undercover area (looks amazing)	

	Bank accounts have just under \$13K with around \$2.7K available.	
7.	Additional Standing Agenda Items	
7.1	School Board School board has been reduced to 11 members which is working well	KG
7.2	Clothing Boutique Clothing committee meeting tomorrow to discuss new hat and scarf	KP
7.4	Banking Update (via email from Yuanita) 1) The numbers of students doing school banking every Thursday is quite steady. However, we would like to see new faces and encourage more students to come and register school banking with us. 2) We have also noticed that some students do not do banking again since we move to Thursday. 3) To encourage the students, we are planning to give certificates to the frequent savers end of this term.	
7.4	Scholastic Book Club No update.	
8	New Business arising	
8.1	School Disco Suggested the date amended to 15/11/19 to secure DJ Brian. Committee agreed. Brian costs \$500 however \$100 returned to the school. Sold 335 tickets last year and Clair Songhurst is happy to run the disco with SD. Spare water in the canteen available to be used.	SD
	Meeting closed approx. 8.40pm. Next meeting 3rd December 2019	