

GENERAL MEETING AGENDA  
 Applecross Primary School  
 Parents and Citizens Association (Inc.)  
 30<sup>th</sup> July 2019 @7pm

1.	<b>Meeting commenced</b> MB opened meeting at 7.05pm	MB
2.	<b>Present and Apologies</b> Present: MB, KG, JH, DL, SG, Magda, Paul, TD and Lizzy Ainslie Apologies: KP and ID	
3.	<b>Minutes from Previous Meeting</b> Minutes were confirmed by JH and TD.	
4.	<b>Business Arising</b>	
4.1	<b>Father's Day stall update</b> Purchases have all been made and the Schedule for teachers have been given out. Flyer and call out for volunteers will be put out closer to the date. Pharmacy777 to donate wrapping paper. Issues: Choir rehearsals for upper years are on the Friday and may clash with the Father's Day stall. TD to look into it.	TD
4.2	<b>Canteen recess update</b> Two menus completed; currently moving on to the third menu (winter). Long term plan is to just have one winter and one summer menu. Foods that currently have a high turnover will remain a staple. Issues: Volunteers are not consistent. On the last Friday of term, rostered volunteers did not show up. Magda put a quick call out to her group of friends who stepped in to help that day. Proposal to have a new volunteer system where the class reps of each room help to organise volunteers on a rostered week. Finances and purchasing: Magda to do a single large purchase at the beginning of term. Smaller purchases/fresh goods will be done as needed across the term.	M
4.3	<b>Canteen lunch update</b> Change in volunteer system due to volunteers showing up late or not showing up. 3 other parents have been recruited making a team of 4 including TD that will be permanently rostered to do one day a fortnight. Similar to canteen recess, canteen lunch will be trialling the new volunteer system.	TD
4.4	<b>Lap-a-thon update</b> \$16,500 banked in to date. KP to put a final call out to class reps, Skoolbag app and FB for the remaining monies to be handed in.	
4.5	<b>Entertainment Book update</b> Currently stands at approx 40 unreturned books. DL to follow up on them. Sales have surpassed the year's goal. Issues: The way it was rolled out to all students was not appropriate in hindsight and it will not be undertaken again in future years.	
5.	<b>Correspondence</b> P&C Constitution needs to be updated – MB to look into it	

	Annual council health invoice for canteen – SG to pay for it	
6	<b>Standing Committee Reports</b>	
6.1	<b>President</b> No follow up has been made from Ben Morton's grant offer from the previous meeting. MB to look into it further.	MB
6.2	<b>Principal</b> Refer to attachment	KG
6.3	<b>Vice President/Communications</b> Communications and updates have been going well.	JH
6.4	<b>Treasurer</b> Refer to attachment Request from Lisa in the front office to fund the stage area (façade and blackouts) for \$19,200. Next stage is the curtains for \$5,784.00 Unanimous vote for yes to fund both from all attending voting members (7). Superannuation and Michelle's pay have been settled. Proposal for additional signatories on canteen account. <ul style="list-style-type: none"> <li>- It was agreed that the following committee members be authorised signatories on the canteen bank account (#1005 4259). Matt Batson Sarah Graf Magdalena Tsotsis</li> </ul>	SG
7.	<b>Additional Standing Agenda Items</b>	
7.1	<b>School Board</b> No new updates as the school board has not met since the P&C's last meeting.	
7.2	<b>Clothing Boutique (post meeting via email)</b> Applecross PS Uniform Committee had its first meeting early this term. The committee has representation from the P&C (KP), the School Board (Shah Mackie/Sanchia Dashlooty) and the uniform shop (Michelle Davey) and has been established to provide a working group who will respond to queries regarding the school's uniform, as well as to help source new possible items and/or supplies as the need arises. It was agreed that the committee will meet in the first week of every term. Should any parents/carers have a uniform related query, please email the committee at <a href="mailto:applecrosspsuniformcommittee@gmail.com">applecrosspsuniformcommittee@gmail.com</a> and the email will be responded to, following the next committee meeting.	
7.3	<b>Banking Update</b> Banking started on week one Term 3 on Thursday. It was very quiet at the beginning and it was thought that students had forgotten about it. But near the end of the session, there were a rush of parents and students to do the banking for the week. There was about 15 students who did banking on that day which was wonderful to see. We are sad to announce that Julia will not be banking coordinator anymore. We hope to see more and more students doing banking and if any parents would like to know more about banking, please feel free to talk to any of the School Banking team.	
7.4	<b>Scholastic Book Club</b> Issue 4 summary : Total Sales Value - \$1,306.50 Total Scholastic Rewards - \$261.50 We had 2 back orders, both for "Solve the Rubiks Cube". It has been received	

	and will be distributed accordingly. Issue 5 will also be distributed to the teachers pigeon holes. Students should receive on Tuesday or Wednesday.	
8	<b>General Business</b>	
8.1	<b>Term 3 events</b> <ul style="list-style-type: none"> <li>- Jeans for genes day 16/8 DL to organise flyers and distribution of collection cups.</li> <li>- Athletics Carnival 13/9 JH to put out FB communications to class reps for bakers Magda to coordinate the bake sale on the day JH to check with KP regarding Mr Mocha</li> </ul>	
	<b>Meeting closed approx. 8.35pm. Next meeting 3<sup>rd</sup> September 2019</b>	