#### SCHOOL COMMUNICATION

The school has many ways of sharing what is happening at school with our families.





#### **SKOOLBAG APP**

The Skoolbag App is the most reliable way to stay up to date with school life as this is our main channel of communicating with you. We ask all parents to install the App to ensure that all alerts (including advice on events that may have to be cancelled or postponed) are received instantly. The App is frequently updated with bug fixes and improvements, so enabling automatic updates is recommend.

News and photographs of past and future events, incursion/excursion information, parent permission forms (eForms), P&C and School Board Updates etc are posted on the App.

The names of those students nominated to receive an Honour Certificate at our Assembly are published on both the website and the Skoolbag App one week prior to the fortnightly Thursday morning Assembly.

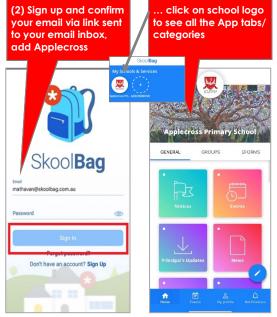
Additionally, the App allows parents to advise the school if a child is absent, update contact details and, where possible, return an 'eForm' - consent form - via your mobile device.

#### **Skoolbag App Tips:**

Enter your email address and choose a password and Click on > **Sign In**; After confirming your email address and your password, Click on > **Next**; Enter your full name and select if you are a parent or teacher etc. Then, click on > **Sign up**; Follow the prompt to **check your email and confirm your account**; confirm your Registration - **Please check your emails to find the confirmation link**.

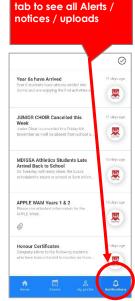
Please follow these instructions to download the App, to ensure that you receive ALL communications from us.







Use EFORMS to report



Select 'Notifications'



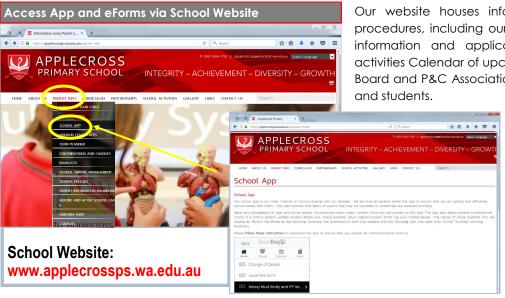
### **CONNECT**

**CONNECT** is an integrated online environment developed by the Department of Education WA for staff, students and parents in public schools. **CONNECT** is totally free and, because it is provided by the Department of Education, very safe. As well as being able to log in to **CONNECT** on any internet-enabled device, you may also receive notices from **CONNECT** that will be sent to you as either an email or a notification on your phone. Parents are given their own secure login to **CONNECT**. If you have multiple children you only need one login – even if your children attend different public schools.

Pre Primary to Year 6 Reports are distributed via this secure online platform. If both parents would like to have access to student reports, please provide a separate email for each parent. **Connect** is also used by teachers to create online classes and groups to distribute notices to students and parents. Students use their school login and are shown how to use this safely in class.

Please ensure that the school office has your updated email address.

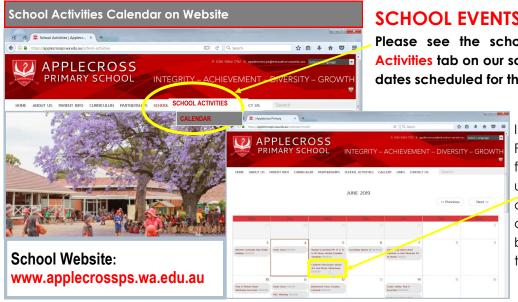
## SCHOOL WEBSITE www.applecrossps.wa.edu.au



Our website houses information on school organisation and procedures, including our school policies, handbooks, enrolment information and application forms for new families, school activities Calendar of upcoming events, information on our School Board and P&C Association as well as useful links for both parents

> If for any reason you are not able download or access Skoolbag App, all uploads can still be accessed via our website from the "Parent Info  $\rightarrow$  School App" page (as indicated on left).

#### SCHOOL CALENDAR



## **SCHOOL EVENTS / PLANNER**

Please see the school CALENDAR under the School Activities tab on our school's website for events and term dates scheduled for the rest of the year.

> Information and a copy of the Parent Permission and Payment forms that are sent home (and uploaded on the Skoolbag App) also found can be and downloaded from here (as these become available) by clicking on the event.

# SCHOOL EMAIL ADDRESS applecross.ps@education.wa.edu.au

We have a school email address for all official communication with the school, including for contact with individual teachers. Email us at applecross.ps@education.wa.edu.au with any queries or requests for interviews with staff members etc.

#### SCHOOL TELEPHONE NUMBER 6274 1850

#### SCHOOL HOURS

YEAR	MONDAY, WEDNESDAY, THURSDAY, FRIDAY	TUESDAY EARLY CLOSE	
KINDY	8.45am – 2.50pm	8.30am – 2.35pm	
PRE PRIMARY to YEAR 6	8.45am – 3.05pm	8.45am – 2.35pm	The state of the s
Classes Commence:	8:45am	8:45am	DIE DIE
Morning Recess:	10:45 - 11:05am	10:45 - 11:05am	
Lunch:	12:35 - 1:15pm	12:35 - 1.15pm	
Dismissed:	3:05pm	2:35pm	