



Applecross Primary School

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Dear Parents/Carers

I am sure you are well aware of the effect the rapidly changing world of digital technology is having on our lives. I assume you are faced with the constant dilemma and challenge of choosing the appropriate Apps and online sites for your children to access. It's also probably no surprise to you that we here at Applecross Primary School are faced with these same challenges when deciding which Apps and websites to use. In doing so we are faced with two main challenges;

1. Ensuring the App or website is appropriate for our students to use and will support our endeavours to achieve our planned educational outcomes.
2. Some Apps and websites require what is known as "third-party services" before they will allow the user access. "Third-party service" means the collection of information related to the user such as their name and age.

I am also required to inform you that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. (www.foi.wa.gov.au).

Please be assured that the current Apps/Websites we do access here at school have been vetted by both the Department of Education and ourselves to ensure they do not pose any possibility of information provided being released to outside parties.

This course of action protects your children whilst here at school which is very different to the checks and balances you may have in place in your home when your children are accessing the internet. To this end you should be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. You are encouraged to provide close family supervision of all internet use by children in locations other than school. The Department strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can be found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).

To further strengthen our current practices related to the security of personal information, the Department of Education has revised and improved the practices of schools in this area. As a result, we are required to make changes in two areas;

1. Permission for students to have an online services account, and
2. Consent to access third party services for 2021.

Please read, consent and return both parts to your class teacher as soon as possible so your child can continue their access to appropriate online resources.

Please note that while every reasonable effort is made by the school and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

Yours sincerely

Kim Guelfi, Principal

January 2021

PART A - PERMISSION FOR STUDENTS TO HAVE AN ONLINE SERVICES ACCOUNT

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

The Department's online services currently provide students with access to:

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and the school to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- online services at locations other than school (see Part B).

PART B - REQUESTING CONSENT TO ACCESS THIRD PARTY SERVICES for 2021

These low risk bundled apps/websites are used in our school and require us to share some personal information about your child (eg their name and year group) and require you to provide consent for us to do so.

(PLEASE SIGN BOTH PART A AND PART B ON BACK PAGE AND RETURN TO CLASS TEACHER)

Low Risk Bundled Apps used in our school include:

Apple - Includes Apple School Manager, Apple Classroom and pre-loaded applications and modules on a Managed Apple ID.

Name Apple https://www.apple.com/au	Category Teaching and Learning Includes: iCloud, Apple education, Apple School Manager, Pages, Keynote, Numbers, iMovie, Classroom, Clips, Garageband, Tayasui Sketches School	Information provided: Staff/teacher: name, email Student: name, email, work/content, photos or videos, grades or performance data. Other data: school, class details, school year, student username How the information is used: Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.apple.com/au/privacy/ https://school.apple.com/
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Seesaw - A digital portfolio and communication platform.

Name Seesaw https://web.seesaw.me	Category Class communication Teaching and Learning	Information provided: Student name, student email, school, class details, school year, parent email, parent name, student work, profile or other photos and videos. How the information is used: This service is a digital portfolio and communication platform. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://web.seesaw.me/privacy-policy https://web.seesaw.me/terms-of-service
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Book Creator - Tool for creating digital books.

Name Book Creator https://bookcreator.com/	Category Teaching and Learning	Information provided: Staff/teacher: name and email. Student: name, email, work/content, photos or videos and other data) How the information is used: Tool used for creating digital books Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://bookcreator.com/terms-of-service/ https://bookcreator.com/pp-row/
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Hopscotch - Coding app designed to teach coding principles.

Name Hopscotch App https://www.gethopscotch.com	Category Teaching and Learning References and Resources	Information provided: Staff/teacher: name, email. Student: email, work/content. Other data: school, school year, student username How the information is used: Coding app designed to teach coding principles. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.gethopscotch.com/terms https://www.gethopscotch.com/privacy-policy
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PAT (ACER) ASSESSMENT TESTING - Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.

Name PAT (ACER) https://www.acer.org/au/pat	Category Assessment and Testing	Information provided: Staff/teacher: name, email. Student: name, date of birth, work/content, gender, grades or performance data, other data Parent: name, contact information. How the information is used: Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.acer.org/privacy https://www.acer.org/online-terms-of-use
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Reading Eggs - An online reading program that assists children learning to read.

Name Reading Eggs https://readingeggs.com.au	Category Mathematics Teaching and learning	Information provided: Student Username and password, student name, student email, school, class details, school year and student work. How the information is used: Support child's learning to read with online reading games and activities that are easy to follow, self-paced, and engaging for young children. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://readingeggs.com.au/privacy https://readingeggs.com.au/terms
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Showbie - A service used to assign, collect and review student work.

Name Showbie https://www.showbie.com	Category Teaching and Learning	Information provided: Student Username and password, student name, student email, date of birth, address, phone number, school, class details, school year, student work, attendance, behaviour, profile or other photos, gender, medical or health, grades or performance and videos. How the information is used: A service used to assign, collect and review student work. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.showbie.com/privacy/ https://www.showbie.com/terms/
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Code.org - Coding, Scripting, Programming; Online learning, Online courses

Name Code.org https://code.org/	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, email, work/content, photos or videos, gender, other. Other data: school, class details, school year, student username. How the information is used: Coding, Scripting, Programming; Online learning, Online courses. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://code.org/tos
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Google - G Suite for Education.

Name G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger). https://www.google.com	Category Productivity tools References & Resources	Information provided: Student name, student email, student work, profile or other photos (optional) and videos (if users decide to store videos in Google drive). How the information is used: G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger). Where the information is stored: Outside Australia but certified by Australian Signals Directory	Terms of Use / Privacy Policy https://gsuite.google.com/terms/education_terms.html?_ga=2.174740843.-875381896.1565147460 https://policies.google.com/privacy?hl=en&gl=au https://edu.google.com/why-google/privacy-security/?modal_active=none
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Padlet - An online bulletin board, where students and teachers can collaborate, reflect, share links and pictures.

Name Padlet https://padlet.com/	Category Teaching and Learning References & Resources	Information provided: Student name, school, student work, profile or other photos (optional) and videos(optional). How the information is used: Online "bulletin" board, where students and teachers can collaborate, reflect, share links and pictures. Where the information is stored: Outside Australia.	Terms of Use / Privacy Policy https://padlet.com/about/privacy https://padlet.com/about/terms
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Scholastic - Online book club

Name Scholastic Book Club https://www.scholastic.com.au/book-club/book-club-home/	Category Resources	Information provided: Staff/teacher: name, email. Student: name, email, grades or performance data. Parent: name, contact information Other data: school How the information is used: Online book club. Where the information is stored: Within Australia.	Terms of Use / Privacy Policy https://www.scholastic.com/privacy.htm https://www.scholastic.com/terms.htm
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Bebras Challenge – Computational Thinking Challenges.

Name Bebras Challenge https://digitalcareers.csiro.au/Bebras	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, email, gender, geolocation data, grades or performance data. Parent: name, contact information. Other data: school How the information is used: Computational thinking challenge. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.csiro.au/en/About/Access-to-information/Privacy https://www.csiro.au/en/About/Footer/Legal-notice
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Kiddo Challenge - Online Fundamental Movement Skill.

Name Kiddo Challenge https://kiddo.edu.au/kiddo-challenge-0	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, date of birth, gender, grades or performance data. Parent: name, contact information. Other data: school. How the information is used: Online Fundamental Movement Skill Assessment and Reporting tool. Where the information is stored: Within Australia.	Terms of Use / Privacy Policy https://kiddo.edu.au/privacy-policy https://kiddo.edu.au/terms-and-conditions-0
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Skoolbag - A school communication system.

Name SkoolBag https://www.mogproducts.com.au/skoolbag/	Category School Communication	Information provided: Student name, parent name, school, parent email and mobile. How the information is used: A school communication system. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.mogproducts.com.au/skoolbag/policies/
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Tournament of Minds - Problem solving program for teams of students.

Name Tournament of Minds https://www.tom.edu.au/	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, email, other data. Parent: name, contact information. Other data: school How the information is used: Problem solving program for teams of students. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.tom.edu.au/Privacy https://www.tom.edu.au/Terms
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Twinkl Educational - Resources providing schools with digital teaching materials including lesson plans, assessments and interactive activities.

Name Twinkl https://www.twinkl.com.au/	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, work/content. Parent: name, contact information. These could fall in other data: school, student username. How the information is used: Educational resources providing schools with digital teaching materials including lesson plans, assessments and interactive activities. Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.twinkl.com.au/page/terms-and-conditions-schools https://www.twinkl.com.au/legal
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Teach Your Monster to Read - Phonics and reading game

Name Teach Your Monster to Read https://www.teachyourmonstertoread.com/	Category Teaching and Learning	Information provided: Staff/teacher: name, email. Student: name, grades or performance data. Parent: name, contact information. Other data: school How the information is used: Phonics and reading game Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.teachyourmonstertoread.com/privacy-policy https://www.teachyourmonstertoread.com/legals
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Sports Tracker App - Sports Carnival record keeping software.

Name Sports Tracker App https://sportstrackerapp.com/	Category Insert categories e.g. Teaching and Learning References & Resources	Information provided: Staff/teacher: name, email. Student: name, email, date of birth, gender, grades or performance data. Other data: school How the information is used: Sports carnival record keeping software. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.iubenda.com/privacy-policy/19310311 https://sportstrackerapp.com/terms-conditions
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3P Photography - This is a school photography business.

Name 3P Photography http://www.3p.net.au	Category School Photography	Information provided: Student name, photo, school, class details, school year. Parent email, address and credit card details. How the information is used: To provide class/sibling photographs including adding a payment option. Where the information is stored: Within Australia	Terms of Use / Privacy Policy http://www.3p.net.au/contact/terms-conditions/
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iDoceo - Lesson planner and assessments (This service is not designed for student use).

Name iDoceo https://www.idoceo.net/index.php/en/	Category Teaching and Learning Assessment	Information Provided: Student: name, home address, telephone, email, date of birth, work/content, attendance, photos or videos, grades or performance data, other data. Parent: name, contact information. How the information is used: Lesson planner and assessments Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.idoceo.net/index.php/en/?option=com_content&view=article&id=172
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Grok Learning -Online programming platform

Name Grok Learning https://groklearning.com/	Category Teaching and Learning	Information provided: Staff/teacher: name, email and other data Student: name, email, gender and other data How the information is used: Online programming platform Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://groklearning.com/policies/terms/ https://groklearning.com/policies/privacy/ https://groklearning.com/policies/security/
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Smiling Mind - Mindfulness app developed by psychologists and educators to assist in good mental health practices.

Name Smiling Mind https://www.smilingmind.com.au	Category Mental Health	Information provided: Student name, student email, date of birth, school, class details, school year, behaviour and gender How the information is used: This is a mindfulness meditation to assist in good mental health practices. Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://www.smilingmind.com.au/privacy-policy https://www.smilingmind.com.au/collection-notice
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Socrative - A formative assessment tool.

Name Socrative https://www.socrative.com/	Category Student assessment	Information provided: Staff/teacher: name and email. Student: name, work/content and grades or performance data How the information is used: A formative assessment tool Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.socrative.com/privacy/ https://www.socrative.com/terms-of-use/
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PLEASE RECORD CONSENT TO BOTH PART A AND PART B AND RETURN TO YOUR CHILD'S CLASS TEACHER

PART A - PERMISSION FOR STUDENTS TO HAVE AN ONLINE SERVICES ACCOUNT

- ☐ I give permission for my child to have an online services account.
- ☐ I DO NOT give permission for my child to have an online services account.

I understand and agree that my child has responsibilities when using the online services provided at the school in accordance with the school's ICT Code of Conduct and acceptable behaviour. The school's ICT Code of Conduct <http://applecrossps.wa.edu.au/technologies> applies to all student users of online services at Applecross Primary. A copy is available on the school website. The Principal may take disciplinary action if this code is not followed.

Student Name: _____ Room No: _____ Year: _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

PART B - PARENT/GUARDIAN CONSENT TO ACCESS THIRD PARTY SERVICES for 2021

I consent to my child's information being provided, if required, to each of the service providers listed in the tables above, until the end of 2021 at Applecross Primary School.

Student Name: _____ Room No: _____ Year: _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

FOR SCHOOL ENTRY ONLY	<input type="checkbox"/> Entered on Class Register
	<input type="checkbox"/> Entered on SIS
	Date: _____